

<b>ARMY SUBSTANCE ABUSE PROGRAM (ASAP) RECORDS CHECK (AR 600-85)</b>		<b>SUSPENSE:</b> PMO - _____ MPD - _____ MC - _____
To: Provost Marshal Office Military Personnel Div ASAP Clinic		FROM: (Unit Mailing Address)
UPL CANDIDATE:	GRADE:	SSN:
PLACE OF BIRTH:	DATE OF BIRTH:	DUTY ORGANIZATION:
A check of the SUBJECT'S records in accordance AR 600-85 is required in connection with his or her appointment as a Unit Prevention Leader (UPL). Requested records are reviewed to determine whether they contain any adverse information bearing on the SUBJECT'S suitability to access private data and Army Substance Abuse information. Adverse information should be indicated below to include date, place, organization, findings, and any action taken. If adverse information is noted below, this correspondence will be protected IAW AR 380-5 or AR 25-55, as applicable. A Memorandum for record may be used as an alternative for notifying Fort Meade's ASAP about a UPL candidate's negative background check information which may be a disqualifying factor.		
Unit Commander's Name, Grade, Phone:		Signature and Date:
A check of SUBJECT'S records disclosed: <b><u>PMO:</u></b>  <input type="checkbox"/> No adverse information - Suitable <input type="checkbox"/> Yes - The following information may indicate adverse suitability for UPL appointment:  <b>Investigator Printed Name/Signature, date, phone #:</b>  <b><u>MILITARY PERSONNEL DIVISION (Requires Memorandum from person signing below)</u></b>  <input type="checkbox"/> No adverse information - Suitable <input type="checkbox"/> Yes - Candidate is flagged - Unsuitable  <b>MPD Rep Printed Name/signature, date, phone #:</b>  <b><u>ASAP:</u></b>  <input type="checkbox"/> No adverse information - Suitable <input type="checkbox"/> Yes - Candidate currently enrolled in the Army Substance Abuse program. Unsuitable <input type="checkbox"/> Other remarks:  <b>CD/DTC/PC Printed Name/Signature and date:</b>		