



DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, UNITED STATES ARMY GARRISON
4551 LLEWELLYN AVENUE, SUITE 5000
FORT GEORGE G. MEADE, MARYLAND 20755-5000

IMME-PWE

March 17, 2016

MEMORANDUM FOR Restoration Advisory Board Members

SUBJECT: Minutes for the March 17, 2016 Restoration Advisory Board Meeting

1. The Restoration Advisory Board (RAB) meeting was held on March 17th, 2016, at 7:00 p.m. at the Marriott Courtyard located at 2700 Hercules Road, Annapolis Junction, Maryland, 20701. The next RAB meeting will be **Thursday, May 19th, 2016, 7 p.m.**, at the Marriott Courtyard, 2700 Hercules Road, Annapolis Junction, Maryland, 20701.

2. The following RAB members were present:

Mr. Mick Butler, Fort Meade Co-Chair
Mr. Rusty Bristow, Community Member
Mr. Bill Dehn, Anne Arundel County Health Dept.
Ms. Kellyann Few, Community Member
Dr. Elisabeth Green, Maryland Department of the Environment
Mr. George Knight, Fort Meade Restoration Manager
Mr. Martin Madera, Alternate Community Co-Chair
Mr. Bob Stroud, U.S. Environmental Protection Agency (EPA)
Mr. Fred Tutman, Community Member

3. Members not present:

Mr. Wayne Dixon, Community Member
Mr. Harry Neal, Community Member
Mr. David Tibbetts, Community Co-Chair

4. Others present were:

Mr. Steve Cardon	CALIBRE (Fort Meade-BRAC)
Ms. Sarah Gettier	AECOM
Ms. Katrina Harris	Bridge Consulting Corp.
Ms. Emily Justice	CB&I
Ms. Erin McKinley	Sundance Consulting, Inc.
Mr. Tim Peck	U.S. Army Corps of Engineers
Ms. Denise Tegtmeyer	Sundance Consulting, Inc.
Mr. Chris Williams	Anne Arundel County Public Schools

5. Announcements and Minutes:

a. Mr. Mick Butler welcomed everyone and invited all present to introduce themselves and sign in.

b. Mr. Martin Madera made a motion to approve the January 21st, 2016 meeting minutes. The motion was seconded and unanimously adopted to approve the January 21st, 2016 minutes.

6. Old Business:

Mr. Butler stated there were no outstanding items and the Board concurred.

7. Nevada Avenue Update:

a. Mr. Butler introduced Ms. Erin McKinley of Sundance Consulting to give an update on the Nevada Avenue investigation.

b. Ms. McKinley discussed the sampling events and results since the last Board meeting. She stated the February results showed the same levels at each of the houses, with the levels being below the standard or maximum contaminant level. She advised the monitoring will continue on a quarterly basis, and if there is any significant fluctuation, the monitoring can return to a monthly basis. She advised residents will continue to receive bottled water.

c. Ms. McKinley noted a damaged spigot at one of the homes is still preventing sampling from being conducted.

d. Ms. McKinley said the next sampling event will be in May.

e. Ms. McKinley stated on-post investigations under the new contracts will continue to look for an on-post source at several areas.

f. Mr. Butler summarized a discussion at the recent EPA Tier II partnering meeting about the future steps to be taken with respect to Nevada Avenue. He stated, while additional investigation is underway for any potential sources on Fort Meade such as the former Nike Site, the conclusion may be the source is not coming from Fort Meade but coming from sources along Route 175. He said if that is the final conclusion by the Army, EPA, the State, and the County, the conclusion will need to be discussed with the community who have been receiving bottled water. Mr. Butler said he would anticipate a concurrence letter from EPA that the State agrees with and then the County would be advised. He said the next step might be for the Army to draft a letter to each resident and have the community Board members review the letter, so they are aware of the contents of the letter in case they receive calls from residents. He stated the Army would also notify elected officials of the information in the event they receive calls from their

constituents. Mr. Butler suggested the Board think about potential upcoming actions as the Army moves forward, and he invited members to share any concerns or questions with him.

8. Update on Site Management Plan:

a. Mr. Butler introduced Ms. Denise Tegtmeier of Sundance Consulting to give an update on Fort Meade's Site Management Plan (Plan).

b. Ms. Tegtmeier displayed a copy of the Plan and noted the Board members should have received a copy. She advised the document and a map are also on the Fort Meade Web Site at www.ftmeade.army.mil/directorates/dpw/environment (click on "Clean-up program" and then "Superfund/Program Sites").

c. Ms. Tegtmeier discussed the purpose of the Plan, noting it is a management tool for reviewing and setting priorities for both sites on the active portion of Fort Meade and Base Realignment and Closure Act (BRAC) sites. She said the Plan includes proposed actions for both Comprehensive Environmental Restoration, Compensation and Liability Act (CERCLA) and Resource Conservation and Recovery Act (RCRA) responses and actions, outlining all response activities and associated documents. She explained the Plan summarizes the status of each Area of Interest, the milestones that will be in upcoming work plans, as well as previous milestones proposed and approved by the stakeholders. She continued explaining the requirements for the Plan are detailed in the Federal Facility Agreement. Ms. Tegtmeier advised the Plan is updated annually.

d. Ms. Tegtmeier displayed a list of the actions covered by the Plan, including current and future milestones, target dates, schedules, and project end dates. Ms. Tegtmeier also displayed a typical Table of Contents for the Plan which includes an introduction, site descriptions, schedules, and references. She showed and discussed two site examples and an excerpt of a schedule.

e. Ms. Tegtmeier showed a copy of the Plan map which is included with the document. She explained the map is color-coded to distinguish between active, Military Munitions Response Program, and BRAC sites, as well as no further action sites.

f. Ms. Tegtmeier stated the Plan is due to stakeholders by June 15, and since it is a primary document under the Federal Facilities Agreement, comments are due from stakeholders within 30 days after receipt. She advised the draft final is due 30 days after the end of the comment period, and the draft final becomes final 21 days after Congress authorizes and appropriates funds. Ms. Tegtmeier said there are procedures in place for requesting and granting extensions as needed.

g. Ms. Tegtmeier invited comments and suggestions from the Board as the 2016 Plan development is underway. Mr. Butler added the Plan is a good tool for the Board to use if they have questions about a site. In response to a question from Mr. Madera, Mr. Butler confirmed the Plan is available to the general public on the web site and would be a good tool for them also.

9. Recognition of Board Members:

Mr. Butler said he and his staff wanted to take some time to recognize and thank the Board members for their continuing service, their time, their questions and input. He invited all to stay after the meeting for a short celebration.

10. Status of Community Membership:

Mr. Butler said there had been a discussion at the previous meeting about community members who have missed a significant number of meetings. He said Fort Meade appreciates community members who try to make as many meetings as possible and their continued participation is always welcome. Mr. Butler said he would leave the membership decisions up to the community co-chairs and members. Mr. Rusty Bristow expressed his desire to continue to serve on the Board, despite a frequent conflict with another community group's meetings. Mr. Madera added that he and Mr. Tibbetts had been contacting members who had not been present for some time, but he and Mr. Tibbetts needed to get together to discuss. Mr. Madera advised there were no recommendations at this time to propose any members for removal from the Board. Mr. George Knight advised that community members who have not been attending meetings nor responded to correspondence will continue to receive notices of meetings but not documents. Mr. Knight added that information about the Board and membership openings does appear in local newspapers and invited current members to refer any potential new members.

11. Open Discussion/New Business:

a. Mr. Knight advised the meeting room had been double-booked by the hotel for the third Thursday of September. He said the options would be to use a smaller room or move the meeting to another date. The Board agreed to use the smaller room on the scheduled date of September 15.

b. Mr. Knight invited the Board to attend Fort Meade's Earth Day celebration on April 28 from 11 am to 3 pm. Mr. Butler advised there have been changes to the Army's policy for gaining access to bases. Mr. Knight stated anyone needing access should contact him.

c. Mr. Butler invited Board members to let him or Mr. Knight know of any suggested topics for the next meeting.

d. The meeting was adjourned at 7:48 p.m.

MICHAEL P. BUTLER
Chief, Environmental Division

CF:
RAB MEMBERS