

TESTING FAQ'S

General Questions

Q. How do I make an appointment for testing?

A. Come to the education center or complete the Test Appointment Request Form online.

Q. Do I need to provide any documentation to test?

A. If you are taking a DLPT, DLAB, AFCT, or AFAST you will need to have a signed DA4187 from your commander and an ERB/ORB (2A 2-1 for reserves will suffice).

Q. Do I need to provide an ID?

A. Yes. A military ID is required. Two forms of ID are required for all DANTEs testing.

Q. Can I take my proctored exam (college) at the Education Center?

A. Yes. Coordinate with your school in order to arrange all proper information is sent to the Test Examiner. Be sure to check the schedule here to ensure we are offering Army & College Correspondence when you need an exam. All tests follow the schedule and need to be requested ahead of time.

Q. I am a civilian and/or retiree. Can I test at the education center?

A. The education center is here to serve active duty military. We service others on a case-by-case basis.

Q. How much does a CLEP or DSST cost?

A. DANTEs exams are funded for military personnel for the initial test of each subject. DANTEs will no longer fund a retest for military members. For a list of DANTEs exam fees go to DANTEs [homepage](#).

ACE - Military Evaluation's Program

Q. What exactly is the Military Evaluation's Program?

A. The Military Evaluations Program provides for the evaluation of Service School courses; selected, enlisted, warrant officer and limited duty officer occupations; Navy enlisted classifications; Department of Defense courses; National Guard and Reserve courses; plus Coast Guard courses. Thousands of Service members can earn college credit for their military training and occupation through evaluations conducted by the American Council on Education (ACE). These credits may be applied toward a college degree or a vocational certificate that can lead to career and educational advancement.

Q. I have heard there is a Reference manual that includes all recommended college credits for military schools and training courses I may have attended while in the military. Can you tell me how I can get a copy of this manual?

A. This manual is now available online and is called the *Guide to the Evaluation of Educational Experiences in the Armed Services*, better known as the ACE Guide. The ACE Guide can be viewed at <http://militaryguides.acenet.edu/>.

Q. If I should have questions about credits for a particular military course or occupation, who can I contact?

A. Contact the American Council on Education (ACE) Advisory Service at (202) 939-9470, or e-mail mileval@ace.nche.edu. For questions about the overall Military Evaluation's Program, contact the DANTES Higher Education Program Manager at DANTES at ace-soc@navy.mil or call DSN 922-1111 ext. 3164.

CREDENTIALING

Q. Why get professionally certified or licensed?

A. Industry standards require many types of credentialing examinations in order to work in various professions. The civilian workforce utilizes credentials as a means to recognize someone's proficiency to do work.

Q. What is the average cost for a certification or license examination? Who pays?

A. The average cost to take a professional credentialing examination is approximately \$300. However, some certification or license examinations cost as much as \$800. Payment for certification or licensure examinations may come through commands, funded pilots, Reserve components (ARNG, USAR, and USAFR), the Montgomery GI Bill, or out-of-pocket expenses by the candidates.

Q. Where can military members find information about credentialing examinations that relate to their military occupational specialties?

A. For Army personnel, go to Credentialing Opportunities On-Line (COOL) [Web site](#). For Navy personnel, go to the Navy COOL [Web site](#).

CONTACT INFORMATION

Q. How do I contact DANTES?

A. DANTES is available on the [Web](#) or can be e-mailed at dantes@navy.mil. Phone numbers for DANTES are CML (850) 452-1111 x 3150 or DSN 922-1111 X 3150. The fax number is CML (850) 452-1159 or DSN 922-1159.

Q. How do I contact the Test Examiner at Ft. Meade?

A. The Test Examiner may be reached at 301-677-6424 or testingmde@conus.army.mil

TESTING/EXAMS

Q. How can I get my transcript of exams taken?

A. For military examinees, the answer depends on which test you took and when you took the test. Go to ACADEMIC EXAMINATION PROGRAMS on the left side of the DANTES [homepage](#) and click on "Transcript Request." Select either "Exams Taken Before 1 July 1974" or "Exams Taken After 1 July 1974" and follow the directions for submitting the transcript request. All transcript information is maintained by Prometric in Princeton, New Jersey.

Q. Where do I get my DANTES scores?

A. For military examinees, contact the base Education Center where you took the test. The base Education Center receives an unofficial paper copy of each test they administer. Civilian examinees receive their scores in the mail from the testing agency.