

## APPENDIX A

SERVICES REFLECTED HEREIN MAY NOT BE AVAILABLE. Levels of Service; their frequency, quality, quantity and timeliness are influenced by the installations' funding posture and changes from higher headquarters. Customers will reimburse for all services above Common Levels of Support (CLS) in accordance with DODI 4000.19 for any service that ". . . increases the support supplier's direct costs (i.e., incremental direct cost). Costs associated with common use infrastructure are non-reimbursable, except for support provided solely for the benefit of one or more tenants. . ." Reimbursable costs may include but are not limited to overtime for Garrison employees, actual cost of contract support or any other incremental direct costs to provide services beyond the common level of support for a tenant or other customer.

### **Service - 51 ARMY LODGING – TRANSIENT QUARTERS**

#### **Army Lodging Program (ALP)**

**Point of Contact: 301-677-6529/DSN 622-6529, Building 4707**

**Service Description:** To provide complete operation of Army lodging for transient quarters to accommodate military, government and contractor personnel visiting the installation on government business.

**Common Level of Support:** Army lodging provides transient lodging for authorized military personnel, their family members and Department of Defense civilians during transitional periods for those reporting or departing the Fort Meade area in conjunction with Permanent Change of Station (PCS). Lodging also provides temporary quarters for authorized military and DOD civilians in temporary duty (TDY) status. Family members and other authorized guests are welcome on a space-available basis. Applicable room rate and service charges to be paid by traveler/guest.

There is no standard level of support provided to tenant organizations.

Hours of Operation: 24/7

#### **Receiver Responsibilities:**

- a. Notify travelers of availability of on-post accommodations.
- b. Guests must comply with AR 210-50.