

## APPENDIX A

SERVICES REFLECTED HEREIN MAY NOT BE AVAILABLE. Levels of Service; their frequency, quality, quantity and timeliness are influenced by the installations' funding posture and changes from higher headquarters. Customers will reimburse for all services above Common Levels of Support (CLS) in accordance with DODI 4000.19 for any service that ". . . increases the support supplier's direct costs (i.e., incremental direct cost). Costs associated with common use infrastructure are non-reimbursable, except for support provided solely for the benefit of one or more tenants. . ." Reimbursable costs may include but are not limited to overtime for Garrison employees, actual cost of contract support or any other incremental direct costs to provide services beyond the common level of support for a tenant or other customer.

**Service 68 – Fire and Emergency Services**  
**Directorate of Emergency Services (DES)**  
**Point of Contact: 301-677-4701/DSN 622-4701, Building 6619B**

### 68.1 – Fire and Emergency Services

**Common Level of Support:** This service includes actions to protect persons and property on Fort Meade from damages due to uncontrolled combustion. It also includes response to fire emergencies, hazardous materials and WMD events, technical rescues to include extrication from entanglement, entrapment and retrieval from confined spaces, and emergency medical services. It includes the training of other personnel in fire safety and related matters. This service includes the maintenance of mutual response relationships with other fire departments in the vicinity of Fort Meade, providing an enhanced ability to respond to emergencies.

**Receiver Responsibilities:** Report all fires, hazardous material releases or spills and medical emergencies by calling 911 (cell phone reporting can also be accomplished by dialing 301-677-2117). Comply with orders or directions relating to the emergency given by the emergency responders. Provide information pertinent to the emergency situation. Provide product experts when the emergency involves hazardous materials. Coordinate request for standby services with the Fire and Emergency Services Division in advance of the operation.

Reimbursable Support: All receivers must reimburse for equipment and supplies expended during a hazardous material incident, on a case by case basis. Reimburse for services outside the normal scope of fire and emergency services, i.e., standby/dedicated fire and emergency services provided for an exercise/training and fire protection upgrades to meet fire and building codes. Reimburse for overtime in the event that fires, hazmat incidents, etc. are determined to be caused by the receiver.

### 68.2 – Fire Prevention Services

**Common Level of Support:** Conduct routine and special fire prevention surveys and inspections to identify hazards and/or deficiencies relating to the fire safe condition of the facility and the operations being conducted. Provide reports concerning the fire safe condition of the facility and operation being surveyed. Work with all levels of management to develop fire safe procedures required

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when conducting special or new hazardous operations. Provide fire prevention training, conduct fire extinguisher demonstrations as scheduled by the Prevention Office, and assist in the development of emergency action, and building evacuation plans. Open and close Hot Work Permits as required. Review plans, drawings, and requests for modification or alterations to facilities, and operational procedures, which involve hazardous operations. Determine proper type of fire extinguisher for operation being conducted, and prescribe placement of fire extinguisher(s). Determine maximum occupant loads for facilities or portions of facilities as necessary. Provide receiver with Army and Regional emphasis programs concerning fire prevention and the reduction of fires. Investigate all fires to determine cause and origin and make recommendations to prevent recurrence. Provide fire protection, code enforcement, fire and life safety training, and inspection services for the facilities operated by the Receiver. It includes the inspections of facilities, fire suppression, and fire alarm systems. The current DPW facility contractor inspects tests and maintains suppression and alarm systems and the Directorate of Emergency Services (DES) performs visual inspections and tests.) Upon request the current DPW contractor will provide plans review and provide hydrant flow data. Provide for the general protection of personnel, property and the environment of Fort Meade as required by regulation, and is prudent. Provide the receipt and immediate response to fire, rescue, technical rescue, emergency medical services and hazardous materials emergency requirements.

**Common Level of Support:** Provide fire protection, code enforcement, fire and life safety training, and inspection services for the facilities operated by the Receiver.

**Receiver Responsibilities:** Request assistance as needed. Designate an Evacuation Coordinator to ensure compliance with FGGM Fire Regulation 420-7 and Army Regulation 420-1, Chapter 25.