



DEPARTMENT OF THE ARMY
UNITED STATES ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, UNITED STATES ARMY GARRISON
4551 LLEWELLYN AVENUE, SUITE 5000
FORT GEORGE G. MEADE, MARYLAND 20755

IMME-MW

DEC 23 2013

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Fort George G. Meade Policy Memorandum #57, Engraved Bricks for Constitution Park Walkways

1. This memorandum establishes policy for engraved bricks to be used in Constitution Park walkways. This policy is effective as of the date of this memorandum. The Directorate of Family, Morale, Welfare, and Recreation (DFMWR) is the directorate primarily in charge of managing engraved bricks to be placed in Constitution Park walkways. All engraved bricks for Constitution Park walkways shall be purchased from the DFMWR.

2. Engraved bricks designated for Constitution Park generally fall into one of three broad categories: (1) Command Bricks; (2) Community Bricks; and (3) Friends of Fort Meade Bricks. Each brick category shall have its own location on the walkway. The categories may be subdivided into several distinct locations on the walkway.

a. Approval Authority. The final approval authority for all matters involving engraved bricks in Constitution Park is the Garrison Commander. The Deputy Garrison Commander and Director, DFMWR shall make routine decisions regarding bricks in Constitution Park.

b. Pricing. The price for an engraved brick shall be established by the DFMWR. The price shall be the same for all purchasers.

c. Funding. Appropriated funds and non-appropriated funds shall not be used for purchasing engraved bricks. Only private funds may be used to pay for engraved bricks. Organizations wishing to purchase engraved bricks for individuals must ensure that the Joint Ethics Regulation (JER) is strictly followed. Questions regarding the JER shall be submitted to the Garrison Staff Judge Advocate's Office.

d. Good Standing. Engraved bricks may only be placed on Constitution Park walkways in the name of those individuals with good standing at the time adding the brick is requested.

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3. Engraved Brick Categories. As stated in paragraph two of this policy memorandum, there are three categories of bricks. The Directorate of Plans, Training, Mobilization, and Security (DPTMS) is primarily responsible for the location of engraved bricks in Constitution Park. The subparagraphs to this paragraph explain the various locations for the three categories.

a. Category 1. Category 1 is reserved for commanders and senior enlisted advisers of battalions or higher. This also includes battalion equivalent agencies that are led by Civilians. If uncertainty arises concerning battalion equivalency, the Garrison Commander will make the determination. Subject to demand, the DPTMS may establish a location in Constitution Park for bricks dedicated to other leaders where the unit led is not as large as, or equivalent to, a battalion. Leaders that have departed Fort Meade prior to the effective date of this memorandum may have a brick engraved to recognize their service to Fort Meade. These leaders fall under the Grandfather Provision definition in paragraph 4 below.

b. Category 2. Category 2 is reserved for: (1) military members assigned to Fort Meade; (2) Civilian employees with service on Fort Meade; (3) Family members; and (4) other persons or private organizations desiring an engraved brick. Each subcategory within Category 2 will have a separate location on the Constitution Park walkway.

c. Category 3. Category 3 is reserved for institutional friends of the Fort Meade community. Category 3 organizations are generally businesses or organizations that have a historical working relationship with Fort Meade and are normally not on-post registered private organizations.

4. Definitions.

a. Grandfather Provision. Commanders and senior enlisted advisers who departed Fort Meade prior to the effective date of this policy are eligible to purchase a brick to recognize their service. Past commanders and senior enlisted advisers must make a request through the DFMWR for approval of Category 1 eligibility.

b. Good standing is defined as a person who has not been suspended or barred from the installation; or, convicted of an offense, that carries a penalty of a year in confinement, that arises out of conduct on, or connected to, Fort Meade. Additionally, a Federal employee must not have been administratively disciplined within the last three years from the date of the request. Waivers for good standing must be approved by the Garrison Commander.

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5. Permanent Use of Bricks. The intended permanent use of the engraved bricks is to recognize members of the Fort Meade military community in a respectable, nonintrusive manner by placing personalized bricks in the Constitution Park walkway. Although the intent is that Constitution Park and all of the structures that comprise the park, including the walkway, are to be permanent features of Fort Meade, it is possible that in the future, operational exigencies may make it necessary to alter the park and its structures from its current state. If such exigencies should happen, it may become necessary to relocate the park or the walkway with no guarantee that any engraved brick will be able to be used for future walkways on the installation. Should such a situation occur, it is the intent of Fort Meade to relocate the bricks on Fort Meade in a way that continues to respectfully recognize those members of our community who have purchased an engraved brick. In such circumstances, the DFMWR shall not reimburse any costs associated with purchasing the bricks.


BRIAN P. FOLEY
Colonel, Signal Corps
Commanding

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