



REPLY TO
ATTENTION OF:

DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, UNITED STATES ARMY GARRISON
4551 LLEWELLYN AVENUE, Suite 5000
FORT GEORGE G. MEADE, MARYLAND 20755-5000

IMND-REA-RS

14 July 2014

MEMORANDUM FOR ALL CONCERNED

SUBJECT: Enclosure 2 to Fort George G. Meade Wedding Standing Operating Procedures (SOP) – Music and Cleaning Requirements for Chapel Weddings

1. Music at Chapel Weddings: The instrumentalists listed below have been approved to use the organ at our chapels. You must coordinate directly with the musician for their services and fees.

Organist and Pianists:

Beth Hough: (410) 551-1224

Donna Ervin: (443) 454-6565 or (410) 672-2452

Sonyoung Nelson: (301) 598-2065

Lisa Bussing: (301) 490-8512

2. In order to satisfy the cleaning requirements as mandated in the wedding SOP, you must contact the authorized cleaning teams directly through Paula Henry at 410.707.6333; or arrange the services of your own cleaning crew with the understanding that the chaplain assistant on duty will have to verify that the building has been cleaned as mandated in the wedding SOP. Failure to do so will result in you not being given permission to use the chapel facilities in the future. Please note that prior approval to use an alternate cleaning team must be secured by the Garrison Chaplain.

DAVID E. COOPER
Chaplain (LTC) US Army
Garrison Chaplain

ENCLOSURE 2